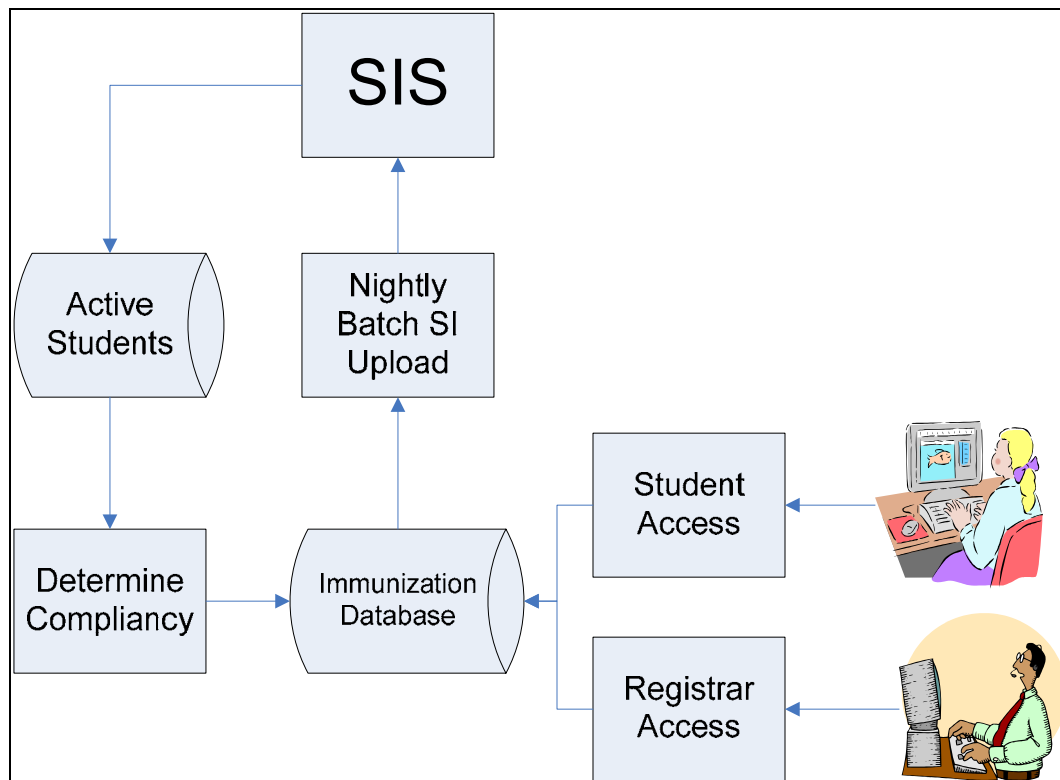


Student Records Immunization Tracking

Overview

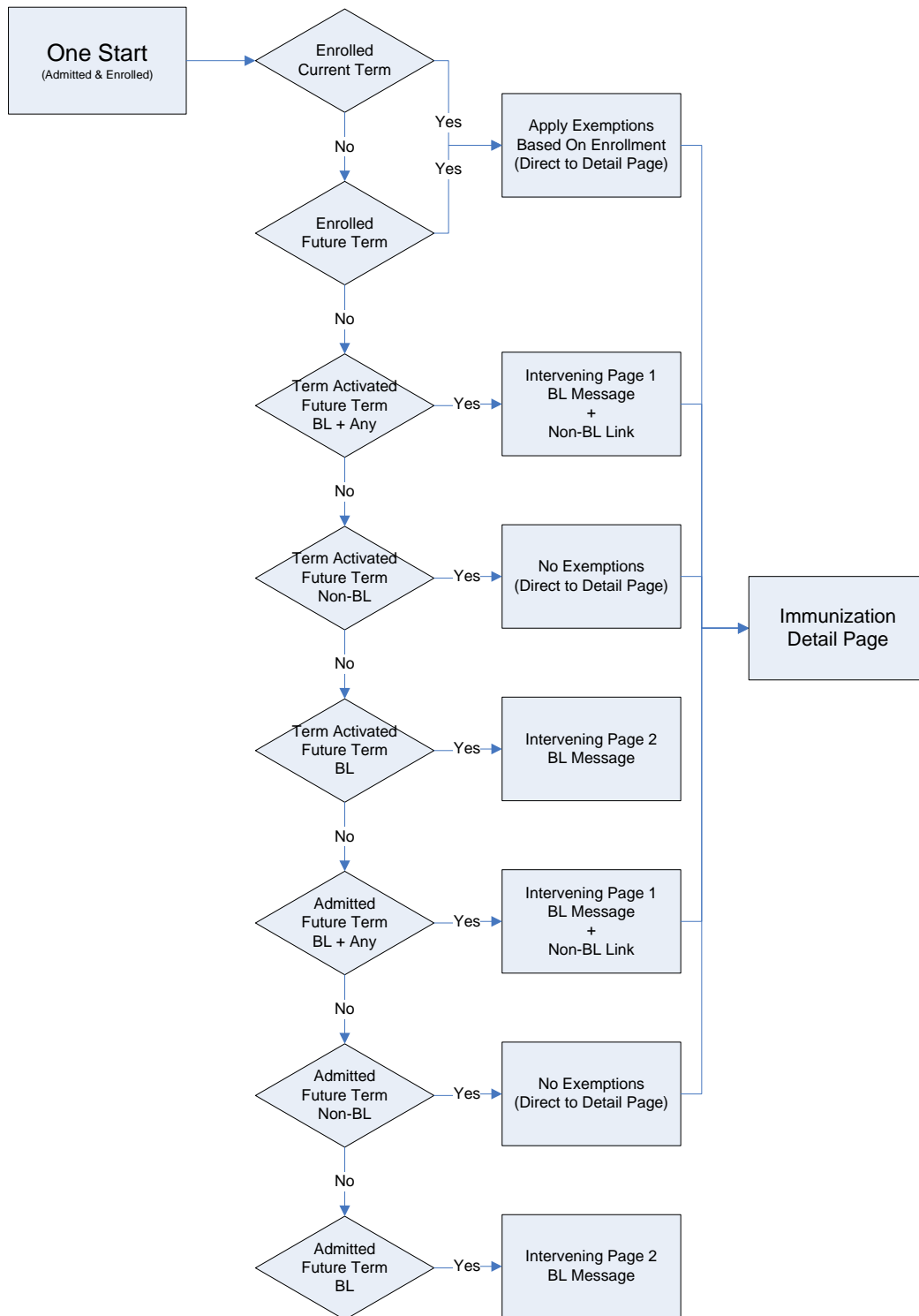
Students must comply with the immunization requirements by their 2nd major semester of enrollment.

- Each morning a batch process is run to extract information from SIS.
- A program is run to determine each student's immunization status based on the institution in which they are enrolled.
- A record is loaded into the Immunization Tracking Database for each active student with the status of Compliant, Non-Compliant or Exempt.
- Students are notified of their status via mail or e-mail before each semester.
- Each night a batch job runs to add the R10 Service Indicator to each non-compliant student.
- Each night a batch job runs to remove the R10 Service Indicator from students who have become compliant.
- Students access their individual Immunization record via a link in One Start.
- Registrars can access/update any student's Immunization record via a search page.



Student Records Immunization Tracking

Student's View of Immunization via One Start



Student Records Immunization Tracking

Steps

Student Access for Students Who are Enrolled

1. Enrolled student's can access the Immunization Form via the *Self-Service* tab in OneStart.
2. Click on the [Immunization Compliance Form](#) link.

The screenshot shows the OneStart Student Self-Service interface. The 'Services & Information' dropdown menu is open, and the 'Academics' sub-menu is selected. Within 'Academics', the 'Immunization Compliance' link is circled in red. Other visible links include 'Apply for Admission', 'Inter-campus Transfer', 'iStart Services (International)', 'Final Exam Schedule', 'Request Campus Admissions Info', 'How will my Undergraduate courses transfer?', and 'Course Descriptions'. The 'Student Center' section provides links for registration, unofficial transcripts, bursar accounts, and admission status. The 'Class Schedule - Spring 2008' table lists courses with columns for Campus, Subject, Catlg Nbr, Class Nbr, Days, Start Tm, End Tm, Start Date, Bldg/Rm, Drop Grade, and Map. The 'Holds on My Record' section shows a 'Signed Title IV Authorization No' hold. The 'Bursar Account Status' section shows a current balance of \$0.

3. From this page, click the [Update Immunization Compliance Form](#) link.

Immunization Requirements

Indiana University Bloomington does not collect immunization data until you have registered for classes. You will be notified by the Office of the Registrar when you are required to submit your information.

Thank You!

Student Records Immunization Tracking

4. The Non-Bloomington student will receive one of the following pages.

Indiana University
Immunization Compliance Form

D. Smith
ID: 0000000010
Date of Birth: 08/07/
National ID: XXX-XX-0001
Campus: IUPUI

Immunization Status: **Not Compliant**
Last Updated:

Meningitis

All Students are required to check the box below (even if vaccinated).
 I have read and understand the [Risks Associated with Meningococcal Disease](#) as well as the benefits of vaccination. **Required**

Submit

Indiana University
Immunization Compliance Form

A. Smith
ID: 0000000054
Date of Birth: 03/08/
National ID: XXX-XX-0002
Campus: IUPUI

Immunization Status: **Compliant**
Last Updated: 10/20/2005 12:20 PM
****No further action required****

Meningitis

While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the [Risks Associated with Meningococcal Disease](#) as well as the benefits of vaccination. **Compliant**

Submit

Student Records Immunization Tracking

5. The Bloomington student will receive the following page or its equivalent Not Compliant page.

Indiana University
Immunization Compliance Form

H. Smith
ID: 0000000004
Date of Birth: 09/01/0000
National ID: XXX-XX-0052
Campus: Bloomington

Immunization Status: Compliant
No further action required
Last Updated: 06/01/2006 11:37 AM

Measles, Mumps, Rubella (MMR)
This section must be completed by all students born after December 31, 1956. All vaccine dates in this section must be at 12 months of age or later. Measles(or MMR) vaccine dates must be after December 31, 1967 and at least 30 days apart.

Measles Dose 1: 10/1983 Compliant
Dose 2: 08/2000 Immunized at least 30 days after Dose 1 Compliant

Mumps Dose 1: 08/2000 Compliant

Rubella Dose 1: 08/2000 Compliant

Tetanus/Diphtheria (Td)
Booster dose given within the past 10 years: 02/1996 Compliant

Tuberculosis Testing (TB)
International students must provide documentation of TB testing in the United States. Send medical documentation, including your student ID number, to Franklin Hall 100M, Indiana University, Bloomington, IN 47405. The documentation must include the date of the skin test or chest x-ray and the results of the test. Testing may be scheduled at the I.U. Health Center once you arrive on campus. Compliant

Meningitis
 While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the [Risks Associated with Meningococcal Disease](#) as well as the benefits of vaccination. Permanent Exemption

Submit NOTE: Immunization holds are released the next business day.

Student Access for Students Who are not Enrolled, but are Term Activated for a Future Term at both Bloomington and Another Campus

1. These students can access the Immunization Form via the *Self-Service* tab in OneStart.
2. Click on the Immunization Compliance Form link.

Student Records Immunization Tracking

The screenshot shows the O*Star Student Self-Service interface. In the left-hand navigation menu, under 'Services & Information', the 'Academics' section contains a list of links. The link 'Immunization Compliance' is circled in red. The main content area is divided into several sections: 'Student Information Snapshot', 'Class Schedule - Spring 2008' (a table with columns for Campus, Subject, Catlg Nbr, Class Nbr, Days, Start Tm, End Tm, Start Date, Bldg/Rm, Drop Grade, and Map), 'Holds on My Record', 'To Do List', 'Bursar Account Status', and 'Financial Aid'.

3. If the student plans to attend a campus other than Bloomington, click the [All Non-Bloomington Campuses](#) link to submit the immunization information.

Immunization Requirements¶

You are currently eligible to enroll at more than one campus. If you plan to attend any campus other than Bloomington, you may submit your information now by clicking the link below:¶

¶ [All Non-Bloomington Campuses](#) ¶

¶ If you plan to attend Indiana University Bloomington, you will be required to submit immunization data after you have registered for classes. No action is required now. ¶

¶ Note: Immunization holds are released the next business day for students whose information is submitted by 9:00 pm. It will take two business days to release holds if information is submitted after 9:00 pm. ¶

¶ Click BACK button to return to menu. ¶

¶

Student Records Immunization Tracking

4. The student will receive one of the following pages.

Indiana University Immunization Compliance Form for student Glen (ID: 0000000095). The immunization status is **Compliant** with a note: ****No further action required****. The last update was on 10/20/2005 at 12:20 PM. The campus is IUPUI. A checkbox for Meningitis is checked, and a 'Submit' button is visible.

Indiana University Immunization Compliance Form for student Glen (ID: 0000000095). The immunization status is **Not Compliant**. The last update was on 10/20/2005 at 12:20 PM. The campus is IUPUI. A checkbox for Meningitis is unchecked, and a 'Submit' button is visible.

Student Access for Students Who are not Enrolled, but are Term Activated for a Future Term at a Campus Other Than Bloomington

1. These students can access the Immunization Form via the *Self-Service* tab in OneStart.
2. Click on the Immunization Compliance Form link.

Student Records Immunization Tracking

Student Information Snapshot

Class Schedule - Spring 2008

Campus	Subject	Catlg Nbr	Class Nbr	Days	Start Tm	End Tm	Start Date	Bldg/Rm	Drop Grade	Map
IUPUI	COMM-R	110	19664	TTh	09:00a	10:15a	01/07/2008	IT 159		
IUPUI	TCEM	499	22115	TTh	10:30a	11:45a	01/07/2008	ES 2100		
IUPUI	TCEM	461	22113	TTh	12:00p	01:15p	01/07/2008	ES 2124		
IUPUI	TCEM	411	22662	MW	04:30p	05:45p	01/07/2008	ES 2127		
IUPUI	TCEM	391	26493	Th	04:30p	06:45p	01/07/2008	NU 110		
IUPUI	TCEM	387	22111	TBA	TBA	TBA	01/07/2008	AP OC		

Services & Information

- Apply for Admission
- Immunization Compliance**
- Intercampus Transfer
- iStart Services (International)
- Final Exam Schedule
- Request Campus Admissions Info
- How will my Undergraduate courses transfer?
- Course Descriptions

3. The student will receive one of the following pages.

INDIANA UNIVERSITY
Immunization Compliance Form

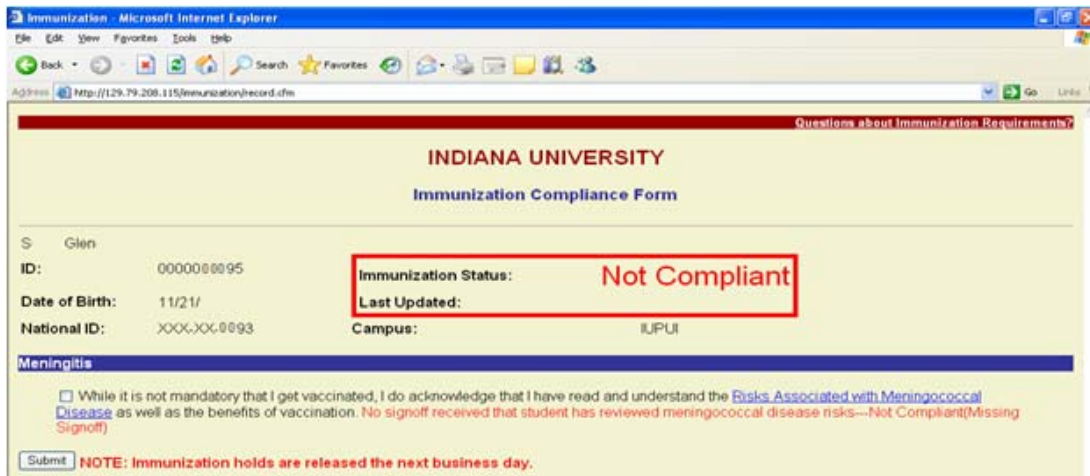
S: Glen
 ID: 0000000095
 Date of Birth: 11/21/
 National ID: XXX-XX-0093

Immunization Status: Compliant
 No further action required
 Last Updated: 10/20/2005 12:20 PM
 Campus: IUPUI

While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the [Risks Associated with Meningococcal Disease](#) as well as the benefits of vaccination. **Compliant**

NOTE: Immunization holds are released the next business day.

Student Records Immunization Tracking



INDIANA UNIVERSITY
Immunization Compliance Form

S Glen
ID: 000000095
Date of Birth: 11/21/
National ID: XXX-XX-0093
Campus: IUPUI

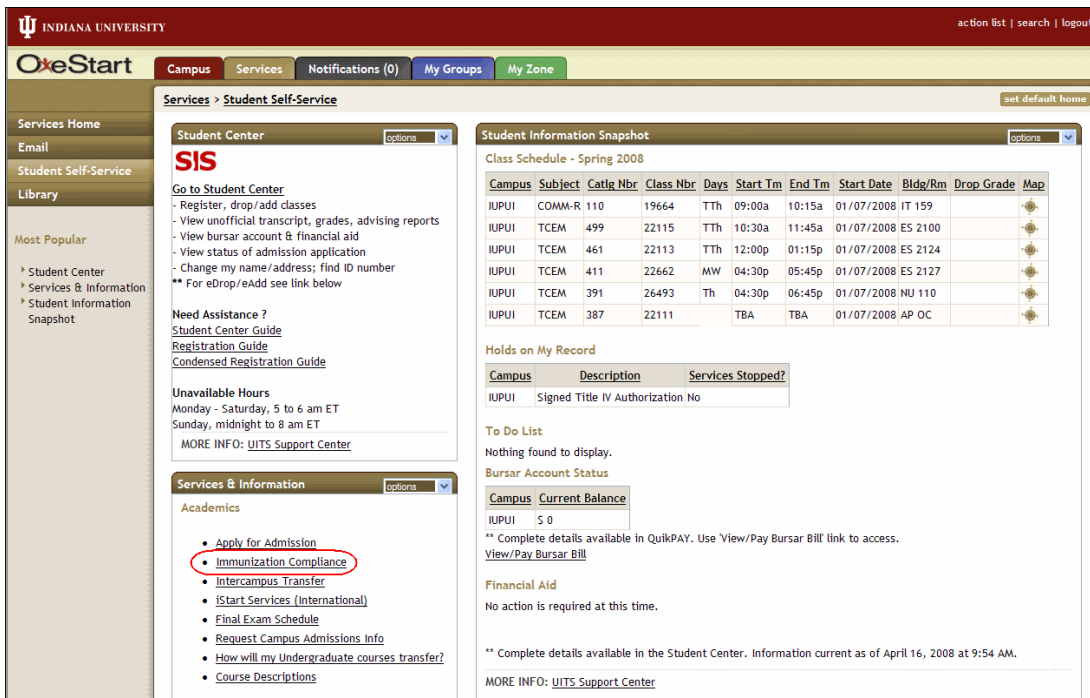
Immunization Status: **Not Compliant**
Last Updated:

While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the [Risks Associated with Meningococcal Disease](#) as well as the benefits of vaccination. No signoff received that student has reviewed meningococcal disease risks--Not Compliant(Missing Signoff)

Submit NOTE: Immunization holds are released the next business day.

Student Access for Students Who are not Enrolled, but are Term Activated for a Future Term at Bloomington

1. These students can access the Immunization Form via the *Self-Service* tab in OneStart.
2. Click on the [Immunization Compliance Form](#) link.



INDIANA UNIVERSITY action list | search | logout

OxStart set default home

Campus Services Notifications (0) My Groups My Zone

Services > Student Self-Service

Student Center options

SIS

Go to Student Center

- Register, drop/add classes
- View unofficial transcript, grades, advising reports
- View bursar account & financial aid
- View status of admission application
- Change my name/address; find ID number
- ** For eDrop/eAdd see link below

Need Assistance?
Student Center Guide
Registration Guide
Condensed Registration Guide

Unavailable Hours
Monday - Saturday, 5 to 6 am ET
Sunday, midnight to 8 am ET
MORE INFO: [UIITS Support Center](#)

Services & Information options

Academics

- [Apply for Admission](#)
- [Immunization Compliance](#)
- [Inter-campus Transfer](#)
- [iStart Services \(International\)](#)
- [Final Exam Schedule](#)
- [Request Campus Admissions Info](#)
- [How will my Undergraduate courses transfer?](#)
- [Course Descriptions](#)

Student Information Snapshot options

Class Schedule - Spring 2008

Campus	Subject	Catlg Nbr	Class Nbr	Days	Start Tm	End Tm	Start Date	Bldg/Rm	Drop Grade	Map
IUPUI	COMM-R	110	19664	TTh	09:00a	10:15a	01/07/2008	IT 159		
IUPUI	TCEM	499	22115	TTh	10:30a	11:45a	01/07/2008	ES 2100		
IUPUI	TCEM	461	22113	TTh	12:00p	01:15p	01/07/2008	ES 2124		
IUPUI	TCEM	411	22662	MW	04:30p	05:45p	01/07/2008	ES 2127		
IUPUI	TCEM	391	26493	Th	04:30p	06:45p	01/07/2008	NU 110		
IUPUI	TCEM	387	22111	TBA	TBA	TBA	01/07/2008	AP OC		

Holds on My Record

Campus	Description	Services Stopped?
IUPUI	Signed Title IV Authorization No	

To Do List

Nothing found to display.

Bursar Account Status

Campus	Current Balance
IUPUI	\$ 0

** Complete details available in QuikPAY. Use [View/Pay Bursar Bill](#) link to access.
[View/Pay Bursar Bill](#)

Financial Aid

No action is required at this time.

** Complete details available in the Student Center. Information current as of April 16, 2008 at 9:54 AM.

MORE INFO: [UIITS Support Center](#)

Student Records Immunization Tracking

3. The student will receive this page.

Immunization Requirements

Indiana University Bloomington does not collect immunization data until you have registered for classes. You will be notified by the Office of the Registrar when you are required to submit your information.

Thank You!

Student Access for Students Who are not Enrolled or Term Activated, but are Admitted at Both Bloomington and Another Campus for a Future Term

1. These students can access the Immunization Form via the *Self-Service* tab in OneStart.
2. Click on the [Immunization Compliance Form](#) link.

The screenshot displays the OneStart Student Self-Service interface. The 'Services & Information' section on the left contains a list of links, with 'Immunization Compliance' highlighted by a red circle. The 'Class Schedule - Spring 2008' table is as follows:

Campus	Subject	Catlg Nbr	Class Nbr	Days	Start Tm	End Tm	Start Date	Bldg/Rm	Drop Grade	Map
IUPUI	COMM-R	110	19664	TTh	09:00a	10:15a	01/07/2008	IT 159		
IUPUI	TCEM	499	22115	TTh	10:30a	11:45a	01/07/2008	ES 2100		
IUPUI	TCEM	461	22113	TTh	12:00p	01:15p	01/07/2008	ES 2124		
IUPUI	TCEM	411	22662	MW	04:30p	05:45p	01/07/2008	ES 2127		
IUPUI	TCEM	391	26493	Th	04:30p	06:45p	01/07/2008	NU 110		
IUPUI	TCEM	387	22111	TBA	TBA	TBA	01/07/2008	AP OC		

3. If the student plans to attend another campus other than Bloomington, click the [All Non-Bloomington Campuses](#) link to submit the immunization information.

Student Records Immunization Tracking

Immunization Requirements¶

You are currently eligible to enroll at more than one campus. If you plan to attend any campus other than Bloomington, you may submit your information now by clicking the link below.¶

¶

[All Non-Bloomington Campuses¶](#)

¶

If you plan to attend Indiana University Bloomington, you will be required to submit immunization data after you have registered for classes. No action is required now.¶

¶

Note: Immunization holds are released the next business day for students whose information is submitted by 9:00 pm. It will take two business days to release holds if information is submitted after 9:00 pm.¶

¶

¶

Click BACK button to return to menu.¶

¶

4. The student will receive one of the following pages.

The screenshot shows a web browser window titled "Immunization - Microsoft Internet Explorer". The address bar shows "http://129.79.206.115/immunization/record.cfm". The page header includes "INDIANA UNIVERSITY" and "Immunization Compliance Form". A link "Questions about Immunization Requirements?" is visible in the top right. The form displays the following information:

S:	Glen
ID:	0000000095
Date of Birth:	11/21/
National ID:	XXX-XX-0093
Immunization Status:	Compliant **No further action required**
Last Updated:	10/20/2005 12:20 PM
Campus:	IUPUI

Below the form, there is a section for "Meningitis" with a checkbox checked and the text: "While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the Risks Associated with Meningococcal Disease as well as the benefits of vaccination. Compliant". A "Submit" button is present, followed by a note: "NOTE: Immunization holds are released the next business day."

The screenshot shows a web browser window titled "Immunization - Microsoft Internet Explorer". The address bar shows "http://129.79.206.115/immunization/record.cfm". The page header includes "INDIANA UNIVERSITY" and "Immunization Compliance Form". A link "Questions about Immunization Requirements?" is visible in the top right. The form displays the following information:

S:	Glen
ID:	0000000095
Date of Birth:	11/21/
National ID:	XXX-XX-0093
Immunization Status:	Not Compliant
Last Updated:	
Campus:	IUPUI

Below the form, there is a section for "Meningitis" with a checkbox unchecked and the text: "While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the Risks Associated with Meningococcal Disease as well as the benefits of vaccination. No signoff received that student has reviewed meningococcal disease risks--Not Compliant(Missing Signoff)". A "Submit" button is present, followed by a note: "NOTE: Immunization holds are released the next business day."

Student Records Immunization Tracking

Student Access for Students Who are not Enrolled or Term Activated, but are Admitted at a Campus Other Than Bloomington for a Future Term

1. These students can access the Immunization Form via the *Self-Service* tab in OneStart.
2. Click on the Immunization Compliance Form link.

The screenshot shows the OneStart Student Self-Service interface. In the 'Services & Information' section under 'Academics', the 'Immunization Compliance' link is highlighted with a red circle. Other visible links include 'Apply for Admission', 'Intercampus Transfer', 'iStart Services (International)', 'Final Exam Schedule', 'Request Campus Admissions Info', 'How will my Undergraduate courses transfer?', and 'Course Descriptions'.

3. The student will receive one of the following pages.

The screenshot displays the 'Immunization Compliance Form' for a student named Glen. The form shows the following information:

- ID:** 0000000095
- Date of Birth:** 11/21/
- National ID:** XXX-XX-0093
- Immunization Status:** **Compliant** (highlighted in a red box)
- Last Updated:** 10/20/2005 12:20 PM
- Campus:** IUPUI

Below the status, there is a checkbox for 'Meningitis' with the text: 'While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the [Risks Associated with Meningococcal Disease](#) as well as the benefits of vaccination. **Compliant**'. A 'Submit' button is visible at the bottom, along with a note: 'NOTE: Immunization holds are released the next business day.'

Student Records Immunization Tracking

INDIANA UNIVERSITY
Immunization Compliance Form

D. Smith
ID: 0000000010
Date of Birth: 08/07/77
National ID: XXX-XX-0001
Campus: IU/PUI

Immunization Status: **Not Compliant**
Last Updated:

Meningitis

All Students are required to check the box below (even if vaccinated).
 I have read and understand the [Risks Associated with Meningococcal Disease](#) as well as the benefits of vaccination. **Required**

Submit

Student Access for Students Who are not Enrolled or Term Activated, but are Admitted at Bloomington for a Future Term

1. These students can access the Immunization Form via the *Self-Service* tab in OneStart.
2. Click on the [Immunization Compliance Form](#) link.

INDIANA UNIVERSITY

OneStart

Services > Student Self-Service

Student Center

SIS

Go to Student Center

- Register, drop/add classes
- View unofficial transcript, grades, advising reports
- View bursar account & financial aid
- View status of admission application
- Change my name/address; find ID number
- ** For eDrop/Add see link below

Need Assistance ?
[Student Center Guide](#)
[Registration Guide](#)
[Condensed Registration Guide](#)

Unavailable Hours
 Monday - Saturday, 5 to 6 am ET
 Sunday, midnight to 8 am ET
 MORE INFO: [UIITS Support Center](#)

Services & Information

Academics

- [Apply for Admission](#)
- **[Immunization Compliance](#)**
- [Inter-campus Transfer](#)
- [iStart Services \(International\)](#)
- [Final Exam Schedule](#)
- [Request Campus Admissions Info](#)
- [How will my Undergraduate courses transfer?](#)
- [Course Descriptions](#)

Student Information Snapshot

Class Schedule - Spring 2008

Campus	Subject	Catlg Nbr	Class Nbr	Days	Start Tm	End Tm	Start Date	Bldg/Rm	Drop Grade	Map
IUPUI	COMM-R	110	19664	TTh	09:00a	10:15a	01/07/2008	IT 159		
IUPUI	TCEM	499	22115	TTh	10:30a	11:45a	01/07/2008	ES 2100		
IUPUI	TCEM	461	22113	TTh	12:00p	01:15p	01/07/2008	ES 2124		
IUPUI	TCEM	411	22662	MW	04:30p	05:45p	01/07/2008	ES 2127		
IUPUI	TCEM	391	26493	Th	04:30p	06:45p	01/07/2008	NU 110		
IUPUI	TCEM	387	22111	TBA	TBA	TBA	01/07/2008	AP OC		

Holds on My Record

Campus	Description	Services Stopped?
IUPUI	Signed Title IV Authorization No	

To Do List

Nothing found to display.

Bursar Account Status

Campus	Current Balance
IUPUI	\$ 0

** Complete details available in QuikPAY. Use 'View/Pay Bursar Bill' link to access.
[View/Pay Bursar Bill](#)

Financial Aid

No action is required at this time.

** Complete details available in the Student Center. Information current as of April 16, 2008 at 9:54 AM.
 MORE INFO: [UIITS Support Center](#)

Student Records Immunization Tracking

- The student will receive this page.

Immunization Requirements

Indiana University Bloomington does not collect immunization data until you have registered for classes. You will be notified by the Office of the Registrar when you are required to submit your information.

Thank You!

Registrar Access

- Registrars can also retrieve immunization information.
- Navigate to <https://immune.indiana.edu/search.cfm> on your web browser.
- Enter the appropriate search criteria in the Search Form.

Service Representative Immunization Search Form

Student ID: e.g. 0001234567

National ID: e.g. 312567694 (no separator)

First Name: e.g. Eric

Last Name: e.g. Simpson

Campus: e.g. IUBLA

Date of Birth: e.g. 09/01/1981

- Select the appropriate student from the list.

Service Representative Immunization Search Form

Index	Student ID	National ID	First Name	Middle Name	Last Name	Date of Birth	Campus	Action
1	0000000001	000000003	D	W	Smith	06/29/	IJNA	<input type="button" value="View Form"/>
2	0000000002	000000004	D	Y	Smith	11/16/	IJNA	<input type="button" value="View Form"/>

- The **Immunization Compliance Form** will be displayed for the selected student.

Student Records Immunization Tracking

This is the screen displayed for a non-Bloomington student. The “R10 exists” note does not appear on the student’s view, but appears on the Registrar view for all campuses.

INDIANA UNIVERSITY
Immunization Compliance Form

A. Smith
 ID: 000 0000067
 Date of Birth: 04/25/
 National ID: XXX-XX-0023
 Campus: IUPLI

Immunization Status: Not Compliant (R10 exists)
 Last Updated: 04/09/2006 07:12 AM

Meningitis

While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the [Risks Associated with Meningococcal Disease](#) as well as the benefits of vaccination. **Required**

Submit

This is the screen displayed for a Bloomington student. The immunization exemptions table at the bottom is not displayed on the student’s view. If applicable, the “R10 exists” note will also display here.

INDIANA UNIVERSITY
Immunization Compliance Form

Ima Student
 ID: 0000001111
 Date of Birth: 01/01/1989
 National ID: XXX-XX-9148
 Campus: Bloomington

Immunization Status: Not Compliant
 Last Updated: 04/22/2008 04:26 PM

Measles, Mumps, Rubella (MMR)

This section must be completed by all students born after December 31, 1956. All vaccine dates in this section must be at 12 months of age or later. Measles(or MMR) vaccine dates must be after December 31, 1967 and at least 30 days apart.

Measles Dose 1: [] [] [] **Required**
 Dose 2: [] [] [] Immunized at least 30 days after Dose 1 **Required**

Mumps Dose 1: [] [] [] **Required**

Rubella Dose 1: [] [] [] **Required**

Tetanus/Diphtheria (Td)

Booster dose given within the past 10 years [] [] [] **Required**

Tuberculosis Testing (TB)

International students must provide documentation of TB testing in the United States. Send medical documentation, including your student ID number, to Franklin Hall 100M, Indiana University, Bloomington, IN 47405. Testing may be scheduled at the [I.U. Health Center](#) once you arrive on campus. The I.U. Health Center reports TB results to the Office of the Registrar within 2-3 weeks. Please contact their office for specific testing information. The I.U. Health center can be reached by email at health@indiana.edu or by phone at 812-855-4011.
[Permanent Exemption](#)

Meningitis

While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the [Risks Associated with Meningococcal Disease](#) as well as the benefits of vaccination. **Required**

Submit **NOTE: Immunization holds are released the next business day.**

Immunization	Diagnosis Date	Titer Date	Contraindication/Clearance	Expiration Date
Measles				
Mumps				
Rubella				
Tetanus				
Tuberculosis	Negative: <input type="radio"/> N/A: <input type="radio"/>			